

# JARVISFIELD HOUSE

Antill Park Country Club

Corporate Events Journal  
2016



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[www.jarvisfieldhouse.com.au](http://www.jarvisfieldhouse.com.au)

# JARVISFIELD HOUSE

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Welcome to the historic Jarvisfield House, and thank you for considering us and our prime location for your meetings and events.

Jarvisfield House is set in the grounds of the Antill Park Country Club, and the Georgian era building has sweeping views over the surrounding landscape in the township of Picton, just over an hours scenic drive from Sydney.

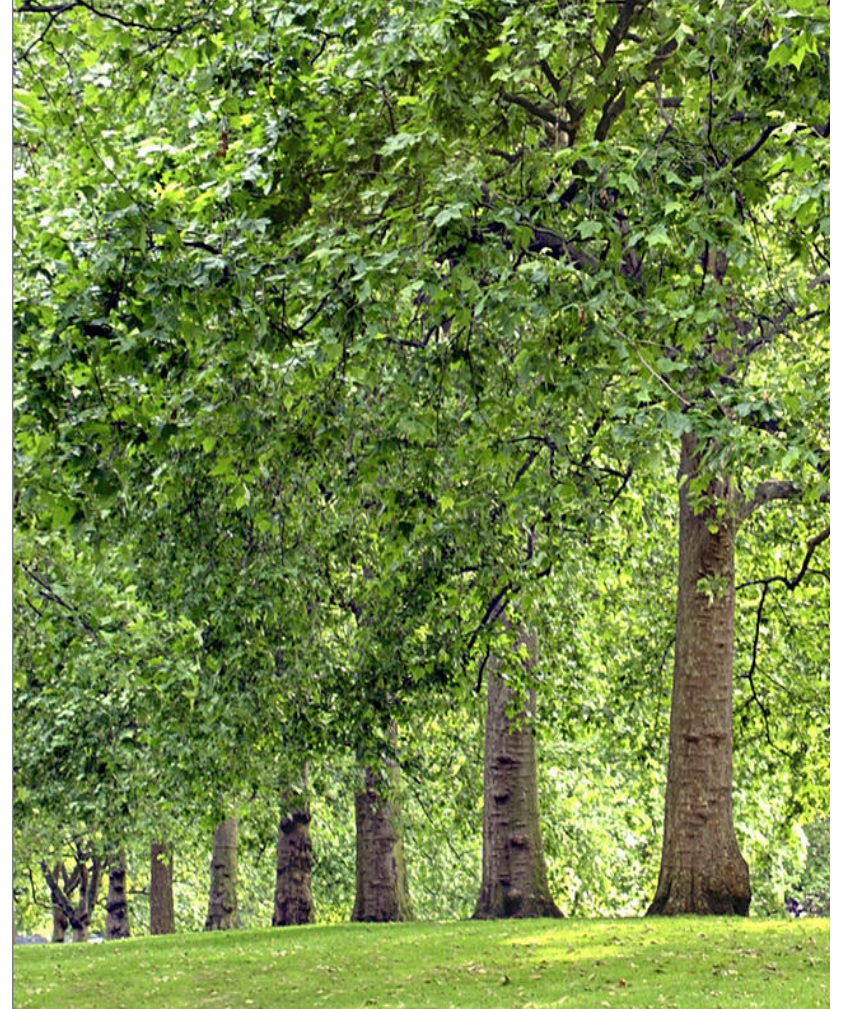
Our Corporate Events Journal has been designed to bring to you key information about Jarvisfield House, and the following pages will clearly outline our spaces and expertise in offering possibilities for your event.

Our venues are able to be booked up to twelve months in advance and offer great opportunity for social as well as business events.

We would be happy to meet you on site for an appointment to discuss your program and events in further detail and we look forward to hearing from you soon.

Regards,

ØLSEN PALMER



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Jarvisfield House is a beautiful, historic homestead with a variety of spaces for you to consider.

## Colden Room

The Colden Room is the original drawing and lounge room, and exudes sophisticated warmth. Featuring original fireplaces, high ceilings and multiple doors opening onto the front verandah, the Colden Room is a versatile space. For a corporate conference or presentations, the Colden Room can seat 32 delegates cabaret style and up to 108 theatre style. For cocktail events, the Colden Room can host up to 150 guests, and for seated dining, up to 64 guests. Formal arrival can be by way of the original main entry, where guests can enjoy stunning views over the pristine golf course.

## West Wing

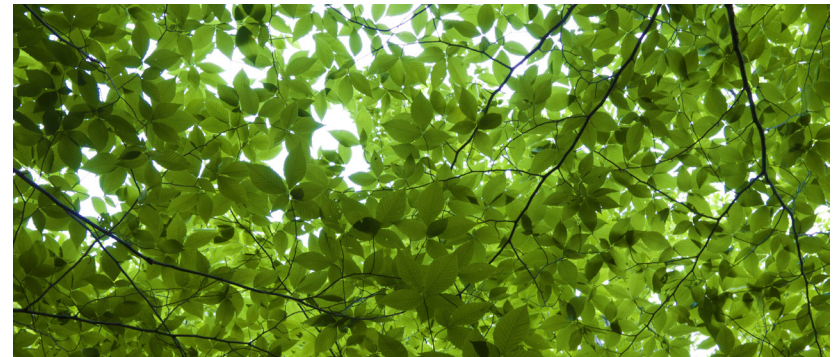
Adjoining The Colden Room, the West Wing can serve as a lounge, break out space or provide additional seating for up to 25 guests. Alternately, grazing stations can be set in the West Wing as part of your hospitality. The West Wing has its own entrance from the Macquarie Courtyard. It can be booked as an individual space for smaller groups or as part of your overall booking with the Colden Room.

## President's Bar

Antill Park Country Club has been operating since 1964 years as a premium golf course, and the Club President's hold pride of place in the club's history. The President's Bar services the Colden Room and West Wing and is a warm and welcoming space for guests to enjoy.

## Macquarie Courtyard

Create an unforgettable arrival experience via the expansive Macquarie Courtyard. Daytime hours see the courtyard offer alfresco seating under large umbrellas, perfect for a casual lunch or for break out groups as required. For your evening events, the courtyard can transform with a beautifully dressed marquee or be strung with festoon lighting to become your private event under the stars. This unique courtyard can serve as an extensive outdoor space for your guests should you wish to exclusively book Jarvisfield house.



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## The Stonequarry Room

An elegant and exclusive space, the Stonequarry Room can be booked for private dining and small groups, seating up to 14 guests. Suitable for boardroom meetings or specialty workshops, we can arrange your AV requirements to suit. We envisage the Stonequarry Room will be available from mid 2016.

## Stonequarry & Victoria Lounges

The upper floor of Jarvisfield House features two private lounges alongside the Stonequarry Room. These will also be available from mid 2016 as part of exclusive venue bookings. The Stonequarry Lounge can also be booked in conjunction with the Stonequarry Room.

## Outdoor Spaces

The latter part of 2016 will see outdoor locations launched at Antill Park, with a marquee by the green and opportunities to host events beneath the 180-year-old trees across the property. Capacities and parameters of these spaces will be available by October 2016.

## Corporate Golf

As a premium golf course, Antill Park Country Club welcomes your enquiry to host a corporate golf day on our beautifully manicured course, as part of your overall program or as a stand alone client or team event. We are able to arrange a Pro Golfer to host your group and provide a golf clinic to open your program, as well as provide golf buggies and on-course hospitality with your dedicated driver taking care of you as you make your way around the course.



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## Your menu

The menus at Jarvisfield House are created seasonally by our Chefs. Ingredients are sourced locally wherever possible, and always from the very best purveyors.

We are able to create menus to suit your meeting and event program, from a breakfast meeting through to your evening events. We design on a philosophy of food culture as social connection, and embrace this with the creation of shared platters, grazing stations and tasting menus, along with more traditional alternate service if you wish. We do ask to be informed as early as possible of specific dietary requirements, to design your menus accordingly. Whilst we understand and appreciate that attendee numbers can change in the months leading to your event, we do require final numbers four weeks prior to your booking.

Our menus can be crafted to suit your palate and program, for both daytime and evening events, and we will happily recommend the most appropriate menu design.

## Your beverages

Our wine lists are a real source of pride and we offer you a tailored sommelier designed selection to suit your tastes. We feel that a tailored package is best suited to the majority of event styles, but we are happy to discuss beverages on consumption, if you choose. Tasting menus can include matched wine options for a truly memorable taste experience.

For those guests who are beer connoisseurs, we offer a selection of craft beers to add another layer of detail, and can design your menu to suit these selections as well.

We are a fully licensed venue, including on-grounds. We are happy to facilitate the provision of specific requests and require a minimum two months to ensure availability.





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## Audio Visual

Olsen Palmer can take care of your AV requirements with our local audio visual partners. Our preferred supplier team will discuss vision, sound and special event requirements and provide a quotation for your perusal. We are happy to discuss the use of your own external AV or production company.

## Connectivity

Jarvisfield House has a wireless network available and clients will be provided with login and password details. Should you be requiring a secure network or if you will be running highly internet-based content and streaming, we would recommend a fixed line service.

## Charging Stations

There is nothing worse than your device losing power, so allow us to arrange a charging station for mobiles and tablets to minimise frustration or disruption.

## Styling

Olsen Palmer are the exclusive stylists to Jarvisfield House. From thoughtful accents for your delegate program through to weaving a rich tapestry of visual and sensory experience, our designers will take care of every detail. A customised styling quotation will be provided once we have received your brief. Design and classic styling starts from \$5800.



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## Photography

Olsen Palmer has a preferred supplier list of well respected photographers. They will meet with you to discuss your overall vision in terms of capturing your event, your team or your day on the green. Our team will guide you on the best locations, lighting conditions and possibilities around the property. A range of services are available and indicative pricing is available on request.

## Location Shoots

Jarvisfield House and the grounds of the Antill Park Country Club are available as a location for photo shoots or filming.

## Recommendations

We have strong local and industry connections, and are happy to provide recommendations for entertainment, pyrotechnics, transport and accommodation as meets your needs.

## Event Management

Olsen Palmer can provide comprehensive event management services should you require. Please let us know if you would like us to manage your entire event with your dedicated company contact.





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## Business Packages

We recognise your investment in business meetings and events, and our business packages are designed to be as flexible as possible to suit your program and delegate numbers. Our business packages are based on a full day booking.

Our benchmark business package includes:

- Arrival tea, coffee and juice
- Morning and afternoon tea bites
- Working lunch
- Fresh fruit and water will be available across the day

Should you wish to extend your lunch break, food stations or pre-selected meals from our brasserie are available.

Our benchmark business package starts at \$65pp.

Minimum numbers are set at 14 for our business packages, with your program running between 9:00am and 5:00pm.

Should you wish to start the day a little earlier, a business breakfast can be added to our benchmark package or booked as a stand alone business meeting or networking opportunity. Select from a continental or hot breakfast for your team, with our menus available on request.





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## Your special event and taste compilation:

For special events, over five hours, for you to enjoy moment after moment.

Arrival canapes and beverages on the verandah  
Two or three course menu from seasonal selections  
Cheese and seasonal fruits  
Beverages including sparkling, wine, beer, soft drink and juices

The offerings will be based on your guest numbers and the experience you would like to create.

We offer our menu compilations at three levels.

Classic Menu	<b>\$ 100/pp</b>
Luxury Menu	<b>\$ 120/pp</b>
Abundance Menu	<b>\$ 160/pp</b>

Your beverage selection can also be selected from three levels.

Classic Beverages	<b>\$ 70/pp</b>
Luxury Beverages	<b>\$ 90/pp</b>
Abundance Beverages	<b>\$ 120/pp</b>

Your menu tasting is complimentary for two, with additional tasting guests at \$95.

For cocktail events, we would base your special event package on a three to five hour timeframe.  
Select from cold, hot, vegetarian and dessert canapes.

Three hours with selection of 7 canapes	<b>\$ 50/pp</b>
Four hours with selection of 8 canapes	<b>\$ 70/pp</b>
Five hours with selection of 8 canapes and a cheese and charcuterie grazing station	<b>\$ 90/pp</b>



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## Canape Menu

Select from cold, hot, vegetarian and dessert canapes

### cold

selection australian & french cheese  
charcuterie, house pickles  
heirloom gazpacho, baby celery  
maple baked ham, house mustard baguette  
narooma oysters: natural, champagne cucumber,  
spiced lime, pork belly soy  
prawns: classic cocktail, individual lettuce cup  
beetroot cured salmon: on rye, pepper crème  
dill salt cured salmon: on rye, citron crème  
smoked trout rilette, house pickle  
crab toast: lime, aioli, brioche  
steak tartare: potato crisp  
rare beef fillet: fresh horseradish, parmesan crème

### vegetarian

selection australian & french cheese  
zucchini goats curd tart.  
croquettes: manchego  
heirloom gazpacho, baby celery  
mushroom spring roll, onion crème.  
chilled corn veloute

### hot

croquettes: salt cod, ham hock, manchego  
beef cheek slider: pickled beet, horseradish aioli  
fried chicken: smoked aioli  
zucchini goats curd tart  
duck pancake, quince jam, spring onion  
roast carrot, chorizo sausage roll  
grilled prawn, espelette pepper  
truffle french fries cup  
hay baked ham, celeriac roulade.  
slow roast pig, apple cabbage  
spiced lamb ribs

### dessert

mixed gelato cones  
vanilla bean cream caramel  
bitter chocolate tart  
lemon citron tart  
seasonal berry mess  
\*\*option to serve your wedding cake as a  
dessert.  
Cakeage applies at \$5pp.



The above is an indication of seasonal menu inclusions. All dishes are subject to market availability and may be subject to change. We will advise you of any variations as soon as is practicable.

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## Seated Menu

Two selections can be made for each course

### amuse bouche

chicken parfait, brioche  
fish paprika soup  
corn veloute  
heirloom gazpacho, baby celery

### mains

half roasted chicken soft polenta and chicken jus  
leg of duck confit, peas, shallot, lardons  
slow cooked lamb shoulder, turnip, brussel sprouts  
braised wagyu brisket, paris mash, cabernet sauce  
market salmon, smoked eggplant puree, broccolinio

### entree

cured venison, horse radish, creme frieche  
crab bisque, wild fennel  
pumpkin raviolo, sage beurre noisette  
confit chicken, walnut, pear  
assiette duck, rilette, beignets, cured

### dessert

vanilla bean creme brulee  
chocolate delice, hazelnut, toffee creme  
coffee mousse, cinnamon donut  
PX raisin tart, clotted cream ice cream  
\*\*option to serve your wedding cake as a dessert.  
Cakeage applies at \$5pp.



The above is an indication of seasonal menu inclusions. All dishes are subject to market availability and may be subject to change. We will advise you of any variations as soon as is practicable.

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## Thirsty Work. Your Wine and Beer Selections

Our beverage packages are not static collections of wines and beers, but rather a reflection of the best we can offer across the year. As such, the selections below are an indication of our offerings, and these will change with the months and as we discover new selections to compliment your celebrations.

### Jarvisfield House Cellar Door

#### sparkling

Jarvisfield House chardonnay pinot orange

#### white

Jarvisfield House sem sav blanc margaret river  
First Creek moscato hunter valley

#### red

Jarvisfield House cab sav south australia

### Cellar Door

#### sparkling

Jarvisfield House chardonnay pinot orange

#### white

Jarvisfield House sem sav blanc margaret river  
First Creek moscato hunter valley  
Spinning Top sauvignon blanc marlborough  
First Creek semillion hunter valley  
Home Estate pinot gris yarra valley  
Scarborough chardonnay hunter valley

#### red

Jarvisfield House cab sav south australia  
Fox Trot cabernet merlot margaret river  
Ant Moore pinot noir marlborough  
Weemala merlot mudgee  
Shield Estate shiraz barossa  
Hope Estate 'cracker' cab shiraz hunter valley  
First Creek tempranillo hunter valley

### Sommeliers

#### sparkling

Jarvisfield House chardonnay pinot orange  
monmousseau vouvray france

#### white

Jarvisfield House sem sav blanc margaret river  
First Creek moscato hunter valley  
Spinning Top sauvignon blanc marlborough  
First Creek semillion hunter valley  
Home Estate pinot gris yarra valley  
Scarborough chardonnay hunter valley  
Fox Trot sem sav blanc margaret river  
Ant Moore sauvignon blanc marlborough  
Tertini riesling bowral

#### red

Jarvisfield House cab sav south australia  
Fox Trot cabernet merlot margaret river  
Ant Moore pinot noir marlborough  
Weemala merlot mudgee  
Shield Estate shiraz barossa  
Hope Estate 'cracker' cab shiraz hunter valley  
First Creek tempranillo hunter valley  
Ballant shiraz south australia  
Mont Redon grenach shiraz mouv france

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## That Little Something Extra

There are any number of additional inclusions you may like to consider as part of your event design.

Consider:

Welcome cocktail	Select a classic cocktail, an aperitif or allow us to create a bespoke taste for your day.	from: \$16 /pp
Whisky bar	For those who may like to sit and sip after dessert.	on consumption
More Food Later Please!*	Additional substantial menu item for later in the night.	\$20 /pp
Personal sommelier	A dedicated sommelier for the duration of your celebrations.	price on request

\* The “More Food Later Please” addition is automatically included with an extended hire of your booking.

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## Availabilities

Jarvisfield House operates a french-style brasserie in the Colden Room and West Wing across five days of the week. For an informal meeting, you may like to simply book a table for your group in this space.

For exclusive venue hire, we are able to facilitate bookings based on venue availability and around major golfing events. We can recommend the most suitable spaces and also discuss the various options on grounds and another of our properties if appropriate.

Your event booking is across a standard 5 hour window for seated and special events. This provides for your event from guest arrival, plus an additional one hour prior to and following your event, for any install and dismantle teams. Additional costs apply to extended bookings.

Business meeting programs are based between the hours of 9:00am and 5:00pm.

Our license extends to 12 midnight across all days of the week.

## Parking

On site parking is available for guests. VIP set down is available via the circular drive at the front of Jarvisfield House.



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## Terms & Conditions

### Formal acceptance of quotation

To accept your quotation, please return a signed copy of your quotation. To secure your booking, a non-refundable deposit of 25% is payable within 7 days. Your invoice will include a payment schedule for reference.

Six months prior to your event, an additional 75% of the balance is payable. Twenty-eight [28] days from your event, your final payment is due, along with provision of final guest numbers.

Payment can be made by direct deposit or credit card. A merchant fee is applied to payment by Visa, Mastercard, and Amex.

### Additions

All additional services or inclusions will be seen as addendums to the contracted booking and subject to the same terms and conditions here within.

### Cancellation

Cancellation of your booking must be provided in writing. Cancellations between six months and three months from booking date will incur costs equal to 50% of the total contracted amount, including any variations. Cancellations within three months of the booking date are subject to full payment of the contracted amount, including variations.

### Variation

All requests for variations must be provided in writing. Reduction in guest numbers of up to 10% will be accommodated in your booking. This is at the contracted amount per person, if notified, up to twenty-eight [28] days from your booking. Reductions of greater than 10% of guest numbers will require a re-costing.



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### Extension of booking

Your event booking can be extended from your original timing, at a cost of \$800 /hr. Beverages will then be costed on a consumption basis.

### Damages

Responsibility of repair or replacement of any items including but not limited to property, furnishings and grounds, will remain the responsibility of the client/s. General cleaning of premises is included within venue bookings however additional fees will apply should specialised cleaning services be required post-event.

### On-grounds event conditions

All events held on the grounds of the course, including those areas adjacent to all greens, will attract an on-grounds fee and guidelines for acceptable use. Substantial fees apply for any and all breaches of on-grounds use. All on-grounds events will include an additional supervisor.

### Entertainment

Olsen Palmer reserves the right to veto any entertainment proposals or events that are deemed inappropriate or not in keeping with the venue and its use, at any time leading up to and during any events. Clients agree to inform Olsen Palmer of any and all entertainment proposed.







## A unique place in history

Captain Henry Colden Antill [1779-1852] sailed to Australia with the 73rd Regiment in 1809. The village known today as Picton was originally called 'Jarvisfield', so named by Captain Antill when he was first granted land in the area in 1822 by Governor Brisbane.

A firm friend of Captain Lachlan Macquarie, Jarvisfield was so named in honour of Captain Macquarie's first wife, Jane Jarvis & also taken from a property owned by Captain Macquarie on the Isle of Mull, in Scotland.

Upon receipt of this land grant, the Captain built a small cottage. Later his eldest son John Macquarie Antill built a larger home. This home still stands today and is a heritage listed property, standing proudly as Jarvisfield House on the grounds of Antill Park Country Club.

